



## I. General Development Officer - Mid-Level

**Job Title:** General Development Officer - Mid Level (Backstop 12)

**Agency:** U.S. Agency for International Development

**Sub Agency:** United States Agency for International Development

**Job Announcement Number:** Afghan ML - BS12 Group 7

**SALARY RANGE:** \$65,413.00 to \$118,552.00 / Per Year

**OPEN PERIOD:** Monday, November 28, 2011 to Saturday, January 28, 2012

**SERIES & GRADE:** FS-0301-NA

**POSITION INFORMATION:** Full Time - Term, Not to Exceed 5 years

**PROMOTION POTENTIAL:** NA

**DUTY LOCATIONS:** 20 vacancy(s) - Afghanistan

**WHO MAY BE CONSIDERED:** US Citizens; no prior Federal experience is required.

### **JOB SUMMARY:**

The United States Agency for International Development (USAID) has a long history of extending a helping hand to those people overseas struggling to make a better life, recover from a disaster or striving to live in a free and democratic country. USAID is an independent federal government agency that receives overall foreign policy guidance from the Secretary of State. With headquarters in Washington, D.C., USAID fosters development around the world. Our work supports economic growth and trade; agriculture and the environment; education and training; democracy and governance; global health; global partnerships and humanitarian assistance.

**This is a term limited non-career position.** The General Development Officer (GDO) will be based in Afghanistan and assigned to a unit such as a Regional Platform (RP)/Regional Command (RC), Provincial Reconstruction Team (PRT), District Support Team (DST), Special Operations Task Force (SOTF), or various positions in Kabul. Field duty entails co-location with coalition military or civilian entities, often in rustic and challenging conditions. GDOs oversee and support a wide range of stability and development programs in various locations and at various levels of government, by developing strategies, analytical models, methodologies, analyzing data and providing assistance and advice to both coalition and Government of the Islamic Republic of Afghanistan (GIROA) counterparts. GDOs collaborate with various United States Government (USG) officials and support direct assistance programs with GIROA, as well as direct assistance to Afghan civil society organizations, within their technical area. A key component of the duties and responsibilities will include developing requirements and managing financial instruments (contracts, cooperative agreements, and grants) with USAID partners. Technical and administrative skills to manage the relationships are essential. The wide range of demands in Afghanistan will likely require the incumbent to provide support, advice, and oversight of activities in economic growth, local government, agriculture, education, health, and infrastructure. GDOs serve as a technical resource, assisting in the planning for a broad range of activities, including identifying opportunities for integrating stabilization efforts into longer-term developmental programs; participating in the formation of policies and guidelines to further development activities in the geographic area; and, coordinating program development, implementation, and performance monitoring plans that encourage social, economic, and democratic development.

**Applicants are expected to commit to at least one year and may commit for two (2) one-year tours, which must be approved by the mission in Afghanistan prior to the start of the second year.**

### **KEY REQUIREMENTS**

U.S. Citizenship is required.

A medical clearance is required prior to being hired for this position.

Background Investigation resulting in issuance of a security clearance.

Proficiency in English is required.

#### **DUTIES:**

1. Reports, monitors, advises and evaluates USAID programs in the area of responsibility (AOR). The GDO works with USAID to modify current programs or design new ones in areas such as agriculture, health, education, infrastructure, governance, and economic growth. The GDO also provides information, guidance, and analysis as well as implementation, monitoring and evaluation of programs and projects in AOR.
2. Serves as USAID's primary representative in the AOR by establishing and maintaining contacts with representatives of local government and communities, as well as International Security Assistance Force (ISAF) military units, United Nations offices, nongovernmental organizations, USAID contractors and grantees; and other United States Government (USG) agencies. Ensures USAID is appropriately represented at functions and meetings; and each stakeholder has an understanding, appreciation, ownership, and participation in USAID supported programs. Advises and mentors local government officials on development issues.
3. Serves as representative of one of three principle USG agencies present in the unit - USAID, Department of Defense, and Department of State. Works with ISAF military commands and USG colleagues to develop a common interagency strategy in the unit. Participates in operational planning and resource allocation decisions. Creates and manages a USG development plan for the AOR, including the identification of development challenges, development of accurate records of ongoing USG programs, and recommendations for new interventions. Serves as a development expert within the PRT, ensuring all PRT interventions are sustainable and otherwise technically sound. Provides advice on military-funded development projects.
4. Oversees administrative and accountability requirements related to USAID office operations and ensures these are handled in accordance with established policies and procedures provided by the Executive and Financial Management Offices in Kabul. Handles logistics, prepares materials, and delivers briefings for visitors as needed. Supervises local staff.
5. Works closely with military and other civilian elements of the unit and local governance implementing partners in his/her AOR.
6. Performs other duties as required and assigned.

**AFGHANISTAN:** The USAID mission is part of a larger US Government and International Community to assist the people and Government of the Islamic Republic of Afghanistan. In recent years, Afghanistan, with the help of the international community, has made substantial progress. However, many of the root causes of conflict, insecurity and political instability remain unaddressed.

USAID's mission is to support the rapid transition of Afghanistan to a more stable and productive state through the promotion of democracy, rule of law, and sustainable economic and social development. Beyond the capital city of Kabul, Regional Centers and other field units have been established to oversee and support military and development activities in the field. In order to help expand the assistance of the US Government and the International Community beyond large cities, Provincial Reconstruction Teams (PRTs) have been established throughout Afghanistan. At the local level, some District Support Teams (DSTs) have also been established. PRTs and DSTs are coordinated units of civilian and military resources deployed to forward positions that aim to improve security and facilitate Afghanistan's response to citizen priorities in targeted districts where instability hampers governance and development. The core objective of each team is to implement projects and support activities that will improve stability so that more traditional forms of development assistance can resume.

**Qualified parties interested in this position are encouraged to initially commit for two (2) one year tours. USAID is striving to achieve greater program continuity and maintaining the strong relations between USAID and GfR&A. A second one year tour would be contingent on the successful completion of the first year and approval from USAID.**

The military units at the 26 PRTs in Afghanistan are coordinated under the International Security Assistance Force (ISAF) regional and national command structures. USAID is a key member of these PRTs, with staff at each PRT to represent USAID's interests in the province. USAID staff serves as development advisors to the inter-agency team and to advise and guide the implementation of USAID's investments. The Teams are housed

in Forward Operating Bases which are fortified military emplacements under the control of one of the participating nations contributing to the Coalition Forces. Conditions and operating environments vary from place to place.

The military, diplomatic, and development personnel stationed at PRTs are part of an interagency (and often multinational) team whose purpose is to extend the reach and enhance the legitimacy of the central government in outlying and often less secure regions of the country through security sector reform, the promotion of good governance, and the facilitation of reconstruction and development.

USAID participates in PRTs by locating USAID officers (both managerial and technical), and Foreign Service Nationals/Locally Employed (Afghan nationals) at each PRT. This staff is collectively the USAID field office to the province(s) in which they are located. The USAID field office at the PRT is responsible through the Regional Command Centers and field office management in Kabul to the USAID Deputy Directors and Mission Director. The field office program currently consists of multiple field officers stationed throughout the country at PRTs, DSTs, Regional Command Centers, and Kabul. The Mission of the field office program is to ensure the USAID Mission successfully achieves its strategic objectives in the field by assisting USAID programming and achieving unity of effort with other USG agencies, international actors, local government, and local communities.

**QUALIFICATIONS REQUIRED:**

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Superior writing and verbal communication skills.

Ability to work in a developing country with limited modern conveniences.

Ability to manage international development projects in a multi-cultural team environment.

Experience in international development of program/project management (design, implementation, monitoring and/or evaluation) principles, theories, concepts, methods and techniques.

Knowledge of USAID methodologies is desirable.

**MINIMUM FEDERAL QUALIFICATION REQUIREMENTS:**

*Eligible applicants must demonstrate the following levels of experience, education and training:*

A Bachelor's degree in a relevant major plus ten (10) years of relevant experience of which six (6) years is development experience in a developing country.

Relevant degrees such as: international relations, political science, law, history, urban planning, economic development, engineering, public administration and policy, government or selected social/behavioral science with a specialization related to the above areas. Academic degrees must have been received at the time of application to be considered.

Relevant experience in international development, in areas such as economic growth, economic policy and institutions, agriculture and agribusiness, finance, trade and investment, microenterprise development, natural resource management, community development, urban and regional planning, infrastructure development, governance, women's issues, health, education, or related fields. A demonstrated ability to effectively interact with a wide variety of stakeholders, including community members, government officials, donor representatives and local and international NGOs is desirable.

Veteran's preference applies. Qualified veterans will be considered consistent with the requirements of the Foreign Service Act.

Applicants must be U.S. citizens.

A physical examination and medical clearance is required prior to being hired for this position.

Background investigation resulting in issuance of a security clearance is required.

Proficiency in English required.

Applicants must meet all qualification requirements by the closing date of this announcement.

**Security Clearance** - A background investigation is also required for all applicants. Eligible applicants will be asked to submit forms required for a security clearance and suitability determination for appointment to the USAID Foreign Service. The clearance process considers such factors as: registration for the Selective Service; failure to repay a US government-guaranteed student loan; past problems with credit or bankruptcy; failure to meet tax obligations; unsatisfactory employment records; violations of the law; drug or alcohol abuse; a criminal record; extensive travel; education; residence and/or employment overseas; dual citizenship; foreign contacts; immediate family or relatives who are not citizens of the United States and/or a foreign born spouse; or less than honorable discharge from the armed forces. Investigations, which usually take several months, include current and previous contacts, supervisors, and coworkers. These investigations are conducted by USAID in cooperation with other federal, state, and local agencies.

**PHYSICAL REQUIREMENTS:** Working and living conditions in the field impact field personnel and their ability to perform their duties effectively and safely. They must ensure against endangering their health and safety or that of others by being physically able to live and work under challenging conditions.

Civilians working in communities are required to wear 30-40 pounds of body armor/helmet on a daily basis, as well as carry their daypack and water, usually in a backpack weighing an additional 8-10 pounds. In some instances working at high altitudes may be requested.

All personnel working in the field are required to walk over uneven and rocky terrain over long distances. This includes community visits of 5 miles or more to meet with local government and community members; these field visits typically occur 2-3 times per week. Generally, personnel will be on their feet 5-6 hours per day.

Transportation by armored vehicles will be used. Personnel working in the field are required to embark and disembark from such vehicles, which have high clearances and limited individual space to sit and maneuver. Clearances may be up to four (4) feet off the ground, there will be high step rails and/or ladder-type steps, and doorways may be smaller than those of commercial vehicles. Some transportation will take place at night, requiring the ability to perform these embarking and disembarking activities under limited visibility conditions.

Living conditions are austere. At many field posts housing consists of fortified shipping containers or tents and they are often shared accommodations. Bedding consists of canvas cots with mosquito netting. Bathing facilities are rustic and sometimes not readily available.

Desert temperatures often reach 100-105 degrees Fahrenheit in the summers. Personnel will be exposed to intense sunlight for several hours at a time. Also, temperatures at night can become very cold; field personnel must take precautions against frostbite. Generally, the field environment is high altitude, dry and dusty. Further, living and working conditions include loud noises (e.g., loud motor vehicles and airplanes landing and taking off nearby).

**Only basic medical care is available at outlying posts.** Transport for emergencies is by helicopter to regional military hospitals. Any cardiology interventions will have to be done outside of Afghanistan. Applicants **must** inform USAID of medical conditions that could be affected by living and working under high stress, in rough terrains, high altitudes, dusty, austere and restrictive living conditions.

**Medical Clearance** - A medical clearance for the applicant is required prior to being hired for this position. Many facilities are remote, unhealthy, or have limited medical support. Therefore, each applicant must meet medical fitness standards which are, of necessity, often more rigorous than those of other professions. Prior to being appointed to the Foreign Service, applicants must have a thorough medical examination and receive an unlimited medical clearance for assignment worldwide. After receiving a conditional offer of employment, each applicant is provided with instructions for the examining physician(s), which outline the precise requirements. Applicants living within a fifty-mile radius of Washington, DC, must have the medical exam performed by the Department of State Office of Medical Services.

At times, field personnel may be required to evacuate quickly from an area under their own power due to security concerns. Therefore, prior to going to post, emergency response training will be provided to prepare and protect you and others. **Inability or refusal to participate in such training limits assignment options.** Candidates will be assessed during the training period and after for their ability to cope with difficult living and working conditions and under high stress. In certain situations, it may be determined that for the convenience

of the Government, appointments may be terminated at that time. This could occur either prior to or during an overseas assignment.

In summary, an individual in this position must be able to stand for long periods, walk over rough terrain for long distances, run short distances, jump and perform other physical activities while carrying at least 30-40 pounds and function in a high stress environment.

**\*NOTE: Submission of a resume or CV and five professional references are required.**

**HOW YOU WILL BE EVALUATED:**

You will be rated based on your qualifications for this position as evidenced by the education, experience and training you report relative to this position which shows that you possess the knowledge, skills and abilities required. Paid or unpaid experience will be considered and references will be checked.

**To preview questions please**

**BENEFITS:**

Packing and placing in storage up to 18,000 lbs of household effects (HHE) plus permanent storage of one personal vehicle.

Four to eight weeks training prior to deployment

One week of training in Afghanistan upon arrival

Paid annual leave

Home leave (after 12 months, if extending for a second year)

Contributions to government life, group health and retirement plans

Medical care and hospitalization overseas

Foreign Service Transfer Allowance

35% danger pay

35% post differential

Sunday differential

Two Rest and Recuperation trips (R&R) and Three Regional Rest Breaks (RRBs) or three R&Rs annually

Tour of duty will consist of one to two months of training in the U.S. before going to post, 12 months in Afghanistan, and could include two to four weeks in Washington for high stress out-briefing, exit medical exam, out briefing with the Office of Afghanistan and Pakistan Affairs and out processing before separation from the service. At the time of separation from the service, all employees will be required to provide contact information that can be used for up to twelve months following their tours.

FICA and federal income tax will be withheld by USAID.

**OTHER INFORMATION:**

**SELECTIVE SERVICE.** As a condition of employment, all male applicants born after December 31, 1959, must have registered for the selective service. If selected for this position, the applicant must sign a statement certifying his registration, or the applicant must demonstrate exempt status under the Selective Service Law.

**DIRECT DEPOSIT:** All Federal employees are required to have Federal salary payments made by direct deposit to a financial institution of their choosing.

**HOW TO APPLY:**

Please carefully read all the instructions before you begin the application process.

Applications for this position are being processed through an on-line applicant assessment system that has been specifically configured for US Agency for International Development applicants. Even if you have already developed a resume in USAJOBS, you will need to access this on-line system to complete the application process.

To begin the online process: Select the "Apply On-line" button and follow the instructions provided.

Technical assistance with your on-line application can be obtained by contacting the Help Desk at [mgshelp@monster.com](mailto:mgshelp@monster.com) OR by calling (866) 656-6830 or (703) 269-4944 between the hours of 7:00 a.m. and 7:00 p.m. Eastern Time.

NOTE: If applying online poses an extreme hardship, you may request alternate application procedures to submit your application package by fax. Please contact the Human Resources office listed on the announcement between the business hours of 9:00 a.m. and 5:00 p.m. Eastern Time, at least five working days prior to the closing date of this announcement.

The application package for alternate application procedures must be submitted and received in the Human Resources office no later than 11:59 p.m. Eastern Standard time (EST) on the closing date of this announcement.

All applicants will be considered without regard to race, color, religion, national origin, marital status, political affiliation, age, sex, sexual orientation, physical disabilities, membership in an employee organization, or any other non-merit factors.

USAID provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

**REQUIRED DOCUMENTS:**

Documents That May Be Required for Verification Of Eligibility:

Proof of United States Citizenship (birth certificate or other acceptable documentation).

Proof of government service providing reinstatement eligibility Notification of Personnel Action, SF-50 or other equivalent document.

Copy of college transcript if education was used to qualify you for the position.

## II. General Development Officer - Junior Officer

**Job Title:** General Development Officer - Junior (Backstop 12)

**Agency:** U.S. Agency for International Development

**Sub Agency:** United States Agency for International Development

**Job Announcement Number:** Afghan JO - BS12 Group 7

**SALARY RANGE:** \$42,948.00 to \$77,837.00 / Per Year

**OPEN PERIOD:** Monday, November 28, 2011 to Saturday, January 28, 2012

**SERIES & GRADE:** FS-0301-NA

**POSITION INFORMATION:** Full Time - Term, Not to Exceed 5 years

**PROMOTION POTENTIAL:** NA

**DUTY LOCATIONS:** 20 vacancy(s) - Afghanistan

**WHO MAY BE CONSIDERED:** US Citizens; no prior Federal experience is required.

### JOB SUMMARY:

The United States Agency for International Development (USAID) has a long history of extending a helping hand to those people overseas struggling to make a better life, recover from a disaster or striving to live in a free and democratic country. USAID is an independent federal government agency that receives overall foreign policy guidance from the Secretary of State. With headquarters in Washington, D.C., USAID fosters development around the world. Our work supports economic growth and trade; agriculture and the environment; education and training; democracy and governance; global health; global partnerships and humanitarian assistance.

**This is a term limited non-career position.** The General Development Officer (GDO) will be based in Afghanistan and assigned to a unit such as a Regional Platform (RP)/Regional Command (RC), Provincial Reconstruction Team (PRT), District Support Team (DST), Special Operations Task Force (SOTF), or various positions in Kabul. Field duty entails co-location with coalition military or civilian entities, often in rustic and challenging conditions. GDOs oversee and support a wide range of stability and development programs in various locations and at various levels of government, by assisting in developing strategies, analytical models, methodologies, analyzing data and providing assistance and advice to both coalition and Government of the Islamic Republic of Afghanistan (GIROA) counterparts. GDOs collaborate with various United States Government (USG) officials and support direct assistance programs with GIROA, as well as direct assistance to Afghan civil society organizations, within their technical area. A key component of the duties and responsibilities will include assisting in developing requirements and managing financial instruments (contracts, cooperative agreements, and grants) with USAID partners. Technical and administrative skills to manage the relationships are essential. The wide range of demands in Afghanistan will likely require the incumbent to provide support, advice, and oversight of activities in economic growth, local government, agriculture, education, health, and infrastructure. GDOs serve as a technical resource, assisting in the planning for a broad range of activities, including identifying opportunities for integrating stabilization efforts into longer-term developmental programs; participating in the formation of policies and guidelines to further development activities in the geographic area; and, coordinating program development, implementation, and performance monitoring plans that encourage social, economic, and democratic development.

**Applicants are expected to commit to at least one year and may commit for two (2) one-year tours, which must be approved by the mission prior to the start of the second year.**

### KEY REQUIREMENTS

U.S. Citizenship is required.

A medical clearance is required prior to being hired for this position.

Background Investigation resulting in issuance of a security clearance.

Proficiency in English is required.

#### **DUTIES:**

1. Works with USAID management and technical offices in areas of responsibility (AOR) such as agriculture, health, education, infrastructure, private enterprise, governance and economic growth. The GDO also provides information, guidance and analysis. Assists in the design, implementation, monitoring and evaluation of programs and projects in AOR.
2. Assists the United States Government (USG) team in a unit, consisting of three principle USG agencies (USAID, Department of Defense (DOD) and Department of State (DOS). Works with International Security Assistance Force (ISAF) military commands, Department of Agriculture (USDA) and other USG Agency colleagues. Participates in operational planning and when appropriate serves as a development expert within the unit, ensuring all interventions are sustainable and otherwise technically sound.
3. Helps ensure USG Agencies, other military, donors and Afghan stakeholders have an appropriate level of understanding, appreciation and ownership of USAID programs.
4. Assists in assuring all administrative and accountability requirements related to USAID office operations are met and handled in accordance with established policies and procedures provided by the Executive/Financial Management Offices in Kabul. Handle logistics, prepares materials and delivers briefings for visitors as needed.
5. Works closely with military and other civilian elements of the unit and the Local Governance and Community Development (LGCD) implementing partner in his/her AOR.
6. Performs other duties as required and assigned.

**AFGHANISTAN:** The USAID mission is part of a larger US Government and International Community to assist the people and Government of the Islamic Republic of Afghanistan. In recent years, Afghanistan, with the help of the international community, has made substantial progress. However, many of the root causes of conflict, insecurity and political instability remain unaddressed.

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**Qualified parties interested in this position are encouraged to initially commit for two (2) one-year tours. USAID is striving to achieve greater program continuity and maintaining the strong relations between USAID and GIROA. A second one year tour would be contingent on the successful completion of the first year and approval from USAID.**

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**QUALIFICATIONS REQUIRED:**

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Superior writing and verbal communication skills.

Ability to work in a developing country with limited modern conveniences.

Ability to manage international development projects in a multi-cultural team environment.

Experience in international development of program/project management (design, implementation, monitoring and/or evaluation) principles, theories, concepts, methods and techniques.

Knowledge of USAID methodologies is desirable.

**MINIMUM FEDERAL QUALIFICATION REQUIREMENTS:**

*Eligible applicants must demonstrate the following levels of experience, education and training:*

A Bachelor's degree in a relevant major plus four (4) years of relevant experience of which one (1) year is development experience in a developing country.

Relevant degrees such as: international relations, political science, law, history, urban planning, economic development, engineering, public administration and policy, government or selected social/behavioral science with a specialization related to the above areas. Academic degrees must have been received at the time of application to be considered.

Relevant experience in international development, in areas such as economic growth, economic policy and institutions, agriculture and agribusiness, finance, trade and investment, microenterprise development, natural resource management, community development, urban and regional planning, infrastructure development, governance, women's issues, health, education, or related fields. A demonstrated ability to effectively interact with a wide variety of stakeholders, including community members, government officials, donor representatives and local and international NGOs is desirable.

Applicants must be U.S. citizens.

A physical examination and medical clearance is required prior to being hired for this position.

Background Investigation resulting in issuance of a security clearance is required.

Proficiency in English required.

Applicants must meet all qualification requirements by the closing date of this announcement.

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criminal record; extensive travel; education; residence and/or employment overseas; dual citizenship; foreign contacts; immediate family or relatives who are not citizens of the United States and/or a foreign born spouse; or less than honorable discharge from the armed forces. Investigations, which usually take several months, include current and previous contacts, supervisors, and coworkers. These investigations are conducted by USAID in cooperation with other federal, state, and local agencies.

The incumbent of this position may be reassigned/relocated to any geographical location where the employee's services are needed as determined by management.

**PHYSICAL REQUIREMENTS:** Working and living conditions in the field impact field personnel and their ability to perform their duties effectively and safely. They must ensure against endangering their health and safety or that of others by being physically able to live and work under challenging conditions.

Civilians working in communities are required to wear 30-40 pounds of body armor/helmet on a daily basis, as well as carry their daypack and water, usually in a backpack weighing an additional 8-10 pounds. In some instances working at high altitudes may be requested.

All personnel working in the field are required to walk over uneven and rocky terrain over long distances. This includes community visits of 5 miles or more to meet with local government and community members; these field visits typically occur 2-3 times per week. Generally, personnel will be on their feet 5-6 hours per day.

Transportation by armored vehicles will be used. Personnel working in the field are required to embark and disembark from such vehicles, which have high clearances and limited individual space to sit and maneuver. Clearances may be up to four (4) feet off the ground, there will be high step rails and/or ladder-type steps, and doorways may be smaller than those of commercial vehicles. Some transportation will take place at night, requiring the ability to perform these embarking and disembarking activities under limited visibility conditions.

Living conditions are austere. At many field posts housing consists of fortified shipping containers or tents and they are often shared accommodations. Bedding consists of canvas cots with mosquito netting. Bathing facilities are rustic and sometimes not readily available.

Desert temperatures often reach 100-105 degrees Fahrenheit in the summers. Personnel will be exposed to intense sunlight for several hours at a time. Also, temperatures at night can become very cold; field personnel must take precautions against frostbite. Generally, the field environment is high altitude, dry and dusty. Further, living and working conditions include loud noises (e.g., loud motor vehicles and airplanes landing and taking off nearby).

**Only basic medical care is available at outlying posts.** Transport for emergencies is by helicopter to regional military hospitals. Any cardiology interventions will have to be done outside of Afghanistan. Applicants **must** inform USAID of medical conditions that could be affected by living and working under high stress, in rough terrains, high altitudes, dusty, austere and restrictive living conditions.

**Medical Clearance** - A medical clearance for the applicant is required prior to being hired for this position. Many facilities are remote, unhealthy, or have limited medical support. Therefore, each applicant must meet medical fitness standards which are, of necessity, often more rigorous than those of other professions. Prior to being appointed to the Foreign Service, applicants must have a thorough medical examination and receive an unlimited medical clearance for assignment worldwide. After receiving a conditional offer of employment, each applicant is provided with instructions for the examining physician(s), which outline the precise requirements. Applicants living within a fifty-mile radius of Washington, DC, must have the medical exam performed by the Department of State Office of Medical Services.

At times, field personnel may be required to evacuate quickly from an area under their own power due to security concerns. Therefore, prior to going to post, emergency response training will be provided to prepare and protect you and others. **Inability or refusal to participate in such training limits assignment options.** Candidates will be assessed during the training period and after for their ability to cope with difficult living and working conditions and under high stress. In certain situations, it may be determined that for the convenience of the Government, appointments may be terminated at that time. This could occur either prior to or during an overseas assignment.

In summary, an individual in this position must be able to stand for long periods, walk over rough terrain for long distances, run short distances, jump and perform other physical activities while carrying at least 30-40 pounds and function in a high stress environment.

Veteran's preference applies. Qualified veterans will be considered consistent with the requirements of the Foreign Service Act.

**\*NOTE: Submission of a resume or CV and five professional references are required.**

**HOW YOU WILL BE EVALUATED:**

You will be rated based on your qualifications for this position as evidenced by the education, experience and training you report relative to this position which show that you possess the knowledge, skills and abilities required. Paid or unpaid experience will be considered and references will be checked.

**To preview questions please**

**BENEFITS:**

Packing and placing in storage up to 18,000 lbs of household effects (HHE) plus permanent storage of one personal vehicle.

Four to eight weeks training prior to deployment

**OTHER INFORMATION:**

**SELECTIVE SERVICE.** As a condition of employment, all male applicants born after December 31, 1959, must have registered for the selective service. If selected for this position, the applicant must sign a statement certifying his registration, or the applicant must demonstrate exempt status under the Selective Service Law.

**DIRECT DEPOSIT:** All Federal employees are required to have Federal salary payments made by direct deposit to a financial institution of their choosing.

**HOW TO APPLY:**

Please carefully read all the instructions before you begin the application process.

Applications for this position are being processed through an on-line applicant assessment system that has been specifically configured for US Agency for International Development applicants. Even if you have already developed a resume in USAJOBS, you will need to access this on-line system to complete the application process.

To begin the online process: Select the "Apply On-line" button and follow the instructions provided.

Technical assistance with your on-line application can be obtained by contacting the Help Desk at mgshelp@monster.com OR by calling (866) 656-6830 or (703) 269-4944 between the hours of 7:00 a.m. and 7:00 p.m. Eastern Time.

NOTE: If applying online poses an extreme hardship, you may request alternate application procedures to submit your application package by fax. Please contact the Human Resources office listed on the announcement between the business hours of 9:00 a.m. and 5:00 p.m. Eastern Time, at least two working days prior to the closing date of this announcement.

The application package for alternate application procedures must be submitted and received in the Human Resources office no later than 11:59 p.m. Eastern Standard time (EST) on the closing date of this announcement.

All applicants will be considered without regard to race, color, religion, national origin, marital status, political affiliation, age, sex, sexual orientation, physical disabilities, membership in an employee organization, or any other non-merit factors.

USAID provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

**REQUIRED DOCUMENTS:**

Documents That May Be Required for Verification Of Eligibility:

Proof of United States Citizenship (birth certificate or other acceptable documentation).

Proof of military service (DD214s or other equivalent documents).

Proof of government service providing reinstatement eligibility Notification of Personnel Action, SF-50 or other equivalent document.

Copy of college transcript if education was used to qualify you for the position.

**AGENCY CONTACT INFO:**

*AFPAK-Recruit SupportTeam*

*Phone: 202.712.5585*

*Fax: 202-347-6011*

*Email: AFPAKJobs@usaid.gov*

*Agency Information:*

*United States Agency for International Development*

*1300 Pennsylvania Ave NW*

*Washington , DC*

*20523-0016*

*US*

*Fax: 202-347-6011*

**WHAT TO EXPECT NEXT:**

You will be rated based on your qualifications for this position as evidenced by the education, experience and training you report relative to this position which show that you possess the knowledges, skills and abilities required. Paid or unpaid experience will be considered and references will be checked.

<http://www.usajobs.gov/GetJob/ViewDetails/303961000>

<http://www.usaid.gov/careers/fsls.html>

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<http://www.usajobs.gov/GetJob/ViewDetails/303963200#TopofPage>

<http://www.usaid.gov/careers/fsls.html>